

**AUTHORIZATION TO DISCLOSE/RELEASE PROTECTED HEALTH INFORMATION
(OUTGOING RECORDS TO THIRD PARTY)**

PATIENT INFORMATION (Please Print)

Patient Name: _____

Social Security Number: _____

Patient Date of Birth: _____

Patient Home Phone Number: _____

Patient Address: _____ City _____ State ____ Zip Code _____

I, _____, authorize **Goodlettsville Pediatrics, P.C.** to provide to the following entity identified photocopies of the health-care information indicated below (REQUIRED COMPLETE INFORMATION):

Name of person(s) or company to receive release authorization

(_____) _____ (_____) _____
Phone Number Fax Number

Street Address City State Zip Code

Information To Be Released – Covering the Periods of Health Care

From (date) _____ to (date) _____

Please check type of information to be released:

- Registration Sheet | History and Physical Exams | Phone Messages | Lab Results | Consultation Reports | Progress Notes (Office Visits)
 Other (specify) _____
 Radiology Reports (X-Ray, MRI, Ultrasound, etc) _____ | Photographs, or other images
 Billing Records | Payment Records
 Entire Medical Record

Purpose of Request/Disclosure

- Treatment or Consultation
 Personal Copy
 Legal
 Military
 Insurance Application
 Continuing Care
 Changing Physicians
 Other, (specify) _____

Revocation – I understand that I may revoke this authorization at any time by sending a written request to GoodPeds. However, the revocation will not have any effect on any uses or disclosures GoodPeds may have made before the revocation was received.

Expiration – I understand that unless I revoke the authorization earlier, this authorization will automatically expire six (6) calendar months or 180 calendar days after the date this authorization is signed.

Re-Disclosure - I understand the information disclosed by this authorization may be subjected to re-disclosure by the recipient and no longer be protected by the Health Insurance Portability and Accountability Act 1996. This facility, its employees, officers and physicians are hereby released from any legal responsibility or liability for disclosure of the above information to the extent indicated and authorized herein.

Certification – I certify that I am (check whichever applies):

- the patient, and the identification that I have provided is true and correct.
 the patient's authorized representative, and that the identification and proof of authority that I have provided are true and correct.
My relationship to the patient is that of : _____

Signature of Patient or Personal Representative Who May Request Disclosure

Signature of Patient Date Signed

Signature of Authority to Sign if not patient Date Signed

Identity of Requestor Verified via: Photo ID Matching Signature | Other, specify _____

For Office Use Only:

Date Received: _____ Expiration Date: _____

How was identity verified? _____ Copy Scanned to Chart Yes No

How was authority verified? _____ Copy Scanned to Chart Yes No

By: _____ Title: _____ Date: _____