

**AUTHORIZATION TO DISCLOSE/RELEASE PROTECTED HEALTH INFORMATION  
(OUTGOING RECORDS TO THIRD PARTY)**

**PATIENT INFORMATION (Please Print)**

Patient Name: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Patient Date of Birth: \_\_\_\_\_

Patient Home Phone Number: \_\_\_\_\_

Patient Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_ Zip Code \_\_\_\_\_

I, \_\_\_\_\_, authorize **Goodlettsville Pediatrics, P.C.** to provide to the following entity identified photocopies of the health-care information indicated below (REQUIRED COMPLETE INFORMATION):

\_\_\_\_\_  
Name of person(s) or company to receive release authorization

(\_\_\_\_\_) \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_  
Phone Number Fax Number

\_\_\_\_\_  
Street Address City State Zip Code

**Information To Be Released – Covering the Periods of Health Care**

From (date) \_\_\_\_\_ to (date) \_\_\_\_\_

**Please check type of information to be released:**

- Registration Sheet
- History and Physical Exams
- Phone Messages
- Lab Results
- Consultation Reports
- Progress Notes (Office Visits)
- Other (specify) \_\_\_\_\_
- Radiology Reports (X-Ray, MRI, Ultrasound, etc) \_\_\_\_\_
- Photographs, or other images \_\_\_\_\_
- Billing Records
- Payment Records
- Entire Medical Record

**Purpose of Request/Disclosure**

- Treatment or Consultation
- Personal Copy
- Legal
- Military
- Insurance Application
- Continuing Care
- Changing Physicians
- Other, (specify) \_\_\_\_\_

**Revocation** – I understand that I may revoke this authorization at any time by sending a written request to GoodPeds. However, the revocation will not have any effect on any uses or disclosures GoodPeds may have made before the revocation was received.

**Expiration** – I understand that unless I revoke the authorization earlier, this authorization will automatically expire six (6) calendar months or 180 calendar days after the date this authorization is signed.

**Re-Disclosure** - I understand the information disclosed by this authorization may be subjected to re-disclosure by the recipient and no longer be protected by the Health Insurance Portability and Accountability Act 1996. This facility, its employees, officers and physicians are hereby released from any legal responsibility or liability for disclosure of the above information to the extent indicated and authorized herein.

**Certification – I certify that I am (check whichever applies):**

- the patient, and the identification that I have provided is true and correct.
- the patient's authorized representative, and that the identification and proof of authority that I have provided are true and correct.  
My relationship to the patient is that of : \_\_\_\_\_

**Signature of Patient or Personal Representative Who May Request Disclosure**

\_\_\_\_\_  
Signature of Patient Date Signed

\_\_\_\_\_  
Signature of Authority to Sign if not patient Date Signed

Identity of Requestor Verified via:  Photo ID Matching Signature  Other, specify \_\_\_\_\_

**For Office Use Only:**

Date Received: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

How was identity verified? \_\_\_\_\_ Copy Scanned to Chart  Yes  No

How was authority verified? \_\_\_\_\_ Copy Scanned to Chart  Yes  No

By: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_